APPENDIX F									
Sample Registraton Spreadsheet									
Last name	**First name**	**Middle Initial**	**Address 1**	**Address 2**	**Address 3**	**Address 4**	**City**	**State**	**Zip**

Institution	**Phone**	**Email**	**Fax**	**Name as on name tags**	**Registration**	**Member?**	**Early Bird**	**Extra Activity**

Workshop	**Banquet**	**Field Trip**	**Special food require-ments?**	**Parking Pass?**	**Total $$**	**Check #**	**Bank**	**Date**	**Hotel**	**Notes**