

APPENDIX H
WAML SAMPLE THANK YOU LETTER

[Name]
[Address]
[University Name]
[City, State, Zip Code]

[Date]

Dear [Name],

Thank you for your recent speech at the Western Association of Map Libraries (WAML) Conference held in [place] on [date]. Your talk on the [topic] was interesting and well-received. It is through talks such as yours that the WAML members learn about new work being done in areas outside their libraries. It not only keeps the members current, but also allows them to provide better service to their patrons.

Sincerely,

[Name]
[Title]